

## **Course description**

This training course is designed to provide thorough training in auditing Business Continuity Management (BCM). It covers the auditing principles in general (based on ISO 19011:2011) and is based around NCEMA 7000:2015. This course will provide participants with the capability of auditing a BCM Program as per the NCEMA 7000 requirements. It will help them comprehend the steps, roles and responsibilities, skills and expertise required to audit a BCM Program, which has been implemented to safeguard the interests of the organization as well as the community at large.

Training methodologies consist of instructor-led power point slides, as well as individual/group exercises based on a case study. Participants will benefit immensely from the concept of "group learning and sharing" of experiences and also get tips about smart ways to audit BCM, based on case studies and real-life experiences.

The pre-requisite for this course is that the participants should have attended the NCEMA 7000:2015/ ISO22301 5 Days Implementer Course.

## **Learning objective**

- Understand the auditing principles
- Understand the requirements of NCEMA 7000 in context of audit
- Provide detailed knowledge of the auditing process including the role and responsibility of auditors and lead auditors in line with ISO 19011 broadly covering the following:
  - o Opening meeting
  - Audit planning
  - Document review
  - Interviews
  - Evidence analysis
  - Audit Report writing
  - Closing and follow-up

## Who should attend

- Senior Management and others wanting to ensure effective BCM auditing
- BCM team members
- Individuals who want to advance their career into BCM Auditing
- Department BC Coordinators
- Auditors of other management systems
- Consultants and trainers
- Auditors and others responsible for confirming BCM effectiveness in an organization

For further information please email us at <a href="mailto:info@continuityandresilience.com">info@continuityandresilience.com</a>

